

Student National Vice President Job Description

There are two NLG Student National Vice Presidents (SNVP). One is elected each year at the NLG convention, and they serve staggered terms. In the second year of their term, they are on the Executive Committee (discussed in greater detail below).

Representing and supporting students

The job of the Student National Vice President is partially laid out in the constitution. The SNVP shall represent the interests of the student membership of the National Lawyers Guild. In fulfilling this duty, the SNVP shall:

- Maintain ongoing communication with NLG law school student representatives, and students who contact the NLG
- Determine and represent the interests of students between and beyond conventions by attending events in their area (and outside of their area when possible), and requesting input on topics when appropriate.
- Assist in student chapter growth, building resources for students and connecting students with wider resources
- Assist the national office staff, including but not limited to the Student Organizer and the Membership Coordinator, with brainstorming about recruitment and retention of students and other issues related to building and maintaining a vibrant student membership base.
- participate in conference calls with the Student Organizer, as needed, between NEC meetings.
- facilitate the Student Caucus at the yearly convention.
- Work with the CB King Award Committee to select the annual award recipient

Working with the NEC

There are a number of concrete tasks that the SNVP must complete in relation to the NEC, including

- Attend quarterly NEC meetings, as is constitutionally mandated, and if they for any reason cannot attend, inform the NEC and their fellow SNVP in as timely a manner as possible.
- Prepare quarterly student reports for the NEC meetings that detail the activities of the SNVP, fundraising efforts, membership building efforts, and give a report back on student activities across the country.
- Send a summary of the NEC meeting to students via the student listserv.
- Fundraise \$500 annually cash or in kind (ie memberships)

Anti-oppression .

The Guild has committed itself to anti-oppression work, internally and externally. This means that the Guild is committed to becoming an organization that addresses and ultimately eliminates internal oppression, as well as engaging in anti-oppression work outside of the organization. Students are integral to this work. As with all NLG leadership, the SNVP is expected to contribute ideas related to furthering these goals. The SNVP will support the work of committees dedicated to representing and supporting underrepresented communities, including but not

limited to TUPOCC, Disability Rights Committee, Queer Caucus, and the Anti-Sexism Committee. This support shall include but not be limited to taking an active role in supporting anti-oppression trainings at NEC meetings and at national conventions and supporting the Anti-Racism Committee in its ongoing work to build an anti-racist organization.

Executive Council

In the second year, the SNVP joins the Executive Committee, the group of NEC officers that makes decisions between board meetings. In addition to the senior SNVP, the EC is composed of the President, the Treasurer, and Secretary, the Legal Worker Vice-President, the TUPOCC Chair, and the Executive Director. Between meetings, being on the EC includes participation in conference calls, which typically occur bi-monthly. In addition, it includes regularly checking email to vote on and discuss endorsements and other issues between NEC meetings. Before and during meetings, the EC sets the agenda for the meeting and sometimes helps to facilitate the meeting.

NOTE: SNVP travel to NEC meetings in NYC is paid by the National Office. (All meetings have been remote since the beginning of the COVID-19 pandemic)